



City of Santa Barbara
Community Development Department

Memorandum

DATE: April 25, 2007

TO: Architectural Board of Review
Historic Landmarks Commission
Planning Commission

FROM: Bettie Weiss, City Planner *BLW*

SUBJECT: PROPOSED TWO-YEAR FINANCIAL PLAN / FISCAL YEARS
2008 AND 2009

In April 2007, the Finance Department filed, with the City Clerk's Office, the Proposed Two-Year Financial Plan for Fiscal Years 2008 and 2009. At upcoming meetings with boards and commissions, I will be making a presentation on the Planning Division's submittal. Information to be discussed includes:

- ▶ Planning Division Programs and Services
- ▶ Budget Submittal Highlights
- ▶ Proposed New Fee and Increases
- ▶ Public Hearing Schedule and On-line Information

We have also enclosed various materials for your perusal before the meeting.

Attachments:

1. Planning Division Programs and Services
2. Public Hearing Schedule
3. Where to Find the Budget Document



DEPARTMENT SUMMARY

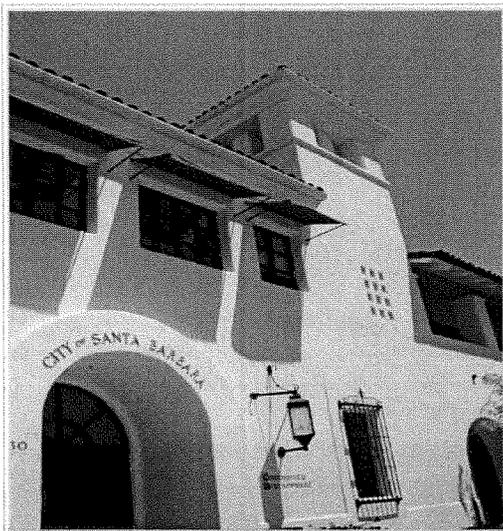
Community Development

Assist the public in managing the development of the community in order to protect and preserve the quality of life, promote a sound economic base and appropriate design, and ensure safe construction, all in balance with the constraints of the City's environment and resources.

About Community Development

The Community Development Department is responsible for managing the development of the community. To accomplish this mission, the Department is divided into four functional divisions: Administration, Building and Safety, Housing and Redevelopment, and Planning.

Each division manages several programs consisting of policy formulation, economic vitality and redevelopment, inspections and enforcement, maintaining public health, safety and welfare, records management services, housing programs, home rehabilitation loans, allocation of Community Development Block Grant dollars, review of development plans, support to the Planning Commission, Architectural Board of Review, Historic Landmarks Commission, and Sign Committee, and long range planning with the community.



Fiscal Year 2008 Budget Highlights

Redevelopment Agency Staff continues to move forward on over 24 major capital projects with over \$31 million worth of projects.

Housing Program Staff continues to encourage and assist with the development and preservation of affordable rental and ownership housing, using close to \$3 million in funds from several agencies.

The Building and Safety Division continues its goal of capturing all costs associated with the issuance of building permits.

The Planning Division continues to work towards the reduction of General Fund subsidy by streamlining the approval process and continuing fee increases.



DEPARTMENT SUMMARY

Community Development

Department Financial and Staffing Summary

	Actual FY 2006	Amended FY 2007	Projected FY 2007	Proposed FY 2008	Proposed FY 2009
Authorized Positions	88.10	88.10	88.10	88.10	88.10
Hourly Employee Hours	950	950	680	975	975
Revenues					
Fees and Service Charges	\$ 4,736,408	\$ 4,930,440	\$ 4,563,320	\$ 5,224,827	\$ 5,502,764
Intergovernmental	2,538,713	5,370,819	3,105,564	2,252,359	2,252,359
Property Taxes	15,272,895	15,400,000	16,270,000	17,325,000	17,949,000
Rents	48,000	48,000	48,000	48,000	48,000
Interest Income	1,489,019	610,000	588,000	615,000	615,000
Inter-fund Reimbursements	1,156,275	1,285,657	1,252,360	1,322,517	1,404,948
Other Revenue	2,072,885	34,240	23,923	23,240	23,240
Overhead Allocation Recovery	21,795	22,667	22,667	117,272	122,550
General Fund Subsidy	3,667,626	6,162,736	4,618,560	4,346,186	4,589,834
Total Department Revenue	\$ 31,003,616	\$ 33,864,559	\$ 30,492,394	\$ 31,274,401	\$ 32,507,695
Expenditures					
Salaries and Benefits	\$ 7,443,221	\$ 8,358,086	\$ 7,704,006	\$ 8,694,027	\$ 9,325,029
Supplies and Services	3,589,546	5,779,773	4,262,292	3,971,918	4,092,478
Special Projects	2,132,450	1,310,963	1,282,376	1,104,185	1,167,120
Transfers Out	50,000	55,080	55,080	56,877	59,349
Debt Service	8,938,203	8,888,125	8,891,675	8,146,959	8,152,734
Housing Activity, Loans & Grants	6,558,131	11,410,742	10,219,639	2,708,889	1,667,786
Human Services Grants	673,895	720,754	705,754	716,083	735,518
Non-Capital Equipment	12,406	67,425	55,181	46,830	45,532
Capital Equipment	13,620	13,000	13,000	13,000	13,000
Miscellaneous	1,466,468	11,500	11,500	11,500	11,500
Appropriated Reserve	-	194,727	50,000	177,394	171,547
Total Operating Expenditures	\$ 30,877,940	\$ 36,810,175	\$ 33,250,503	\$ 25,647,662	\$ 25,441,593
Capital Program	26,287,750	45,072,653	14,928,175	5,700,000	-
Total Department Expenditures	\$ 57,165,690	\$ 81,882,828	\$ 48,178,678	\$ 31,347,662	\$ 25,441,593
Addition to (Use of) Reserves	\$ (26,162,074)	\$ (48,018,269)	\$ (17,686,284)	\$ (73,261)	\$ 7,066,102

The Community Development department is budgeted in the following funds:

General Fund
 Redevelopment Agency Fund
 RDA Housing Fund

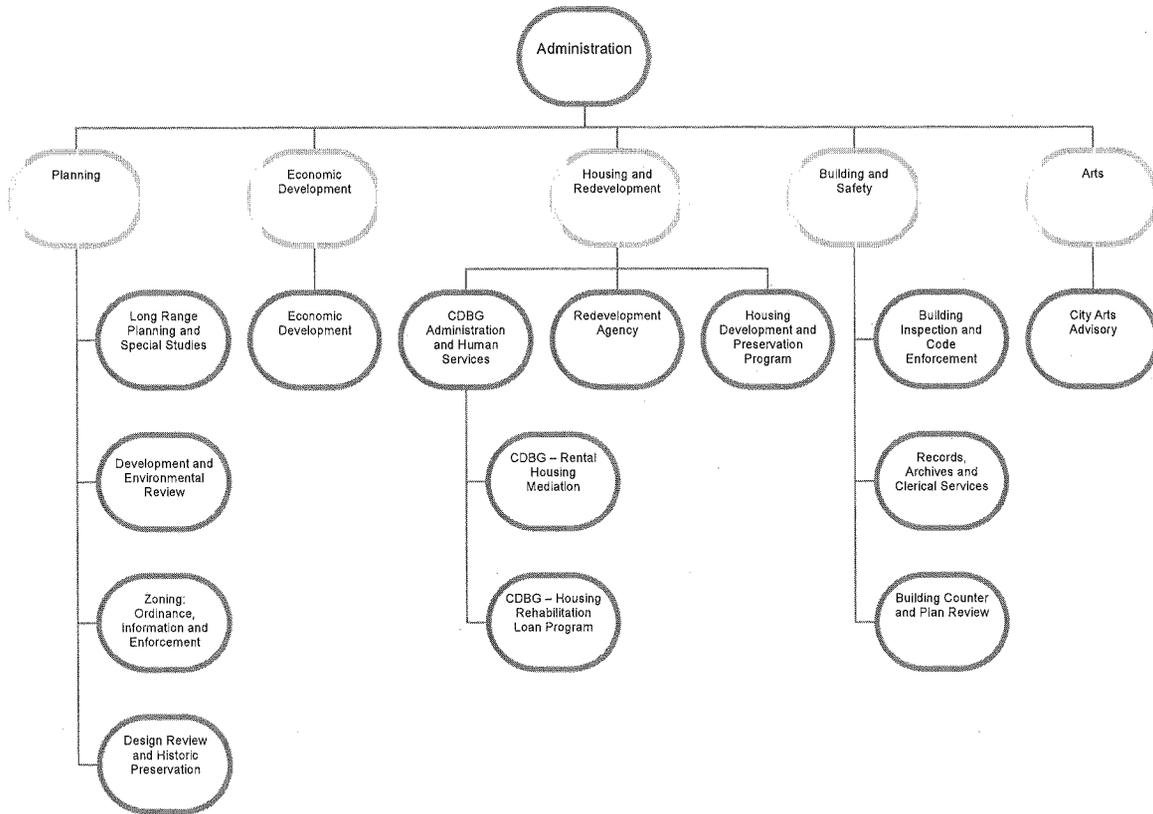
Community Development Block Grant Fund
 Federal HOME Loan Program Fund
 Miscellaneous Grants



DEPARTMENT SUMMARY

Community Development

Program Organizational Chart



COMMUNITY DEVELOPMENT PROGRAMS

Administration
Economic Development
City Arts Advisory Program
CDBG Administration and
Human Services
CDBG - Rental Housing
Mediation Task Force
CDBG - Housing Rehabilitation
Loan Program
Redevelopment Agency
Housing Development and
Preservation Program
➤ **Long Range Planning and Special
Studies**
Development / Environmental
Review
Zoning: Ordinance, Information,
and Enforcement
Design Review and Historic
Preservation
Building Inspection and Code
Enforcement
Records, Archives, and Clerical
Services
Building Counter and Plan
Review



RECENT PROGRAM ACHIEVEMENTS

Council adopted the
Tenant Displacement
Assistance Ordinance;
the Department
completed the Upper
State Street Study.

Long-Range Planning and Special Studies

(Program No. 2131)

Mission Statement

Develop public policies that reflect the community's vision, in order to manage the City's physical growth within existing resources, and to protect Santa Barbara's unique quality of life for the entire community.

Program Activities

- Develop and implement goals, policies, and action plans related to community issues such as affordable housing, land use, growth management, resource conservation, open space, transportation, and circulation.
- Prepare studies to update City policies, particularly the General Plan, in response to State law, resource availability, and community goals.
- Monitor the amount and type of development to ensure compliance with City Charter goals and growth restrictions, as specified under Section 1508, and to inform the public and decision-makers about development patterns and trends.
- Facilitate public participation and community involvement in planning issues.
- Participate in the development and review of regional studies prepared by the Santa Barbara County Association of Governments such as the Regional Growth Forecast, the Regional Housing Needs Assessment, and the Highway 101 Implementation Plan.
- Support City Council and City Administration in addressing regional governance and planning issues.

Key Objectives for Fiscal Year 2008

- Complete the first series of PlanSB community workshops and summary report by September 30, 2007. Working with the consultant outreach team, Staff will conduct this first series of four workshops to define the broad community issues, vision, and goals for the process.
- Solicit input from Boards and Commissions on PlanSB workshop summary by September 2007. Staff will present the first workshop summary to all relevant Boards and Commissions for their review and comment. This input will be the basis for the Policy Options Report.
- Draft PlanSB Policy Options Report and initiate the second series of forums and workshops by January 30, 2008. A Policy Options Report will be prepared by Staff, with outside technical assistance, to provide nine workshops based around the topics of the environment, the economy, and the community.

Key Objectives for Fiscal Year 2008 (cont'd)

- o Complete the second PlanSB community forum and workshop series. This forum and workshop series will work towards achieving community consensus points on a Strategic Policy Framework (to be undertaken in Fiscal Year 2009).
- o Continue housing policy priority implementation, such as amendments to the Inclusionary Housing and Condominium Conversion ordinances with at least three meetings with the Housing Policy Steering Committee, Planning Commission, and City Council.
- o Amend the Condominium Conversion Ordinance for consistency with the Tenant Displacement Assistance Ordinance.
- o Complete the first phase of a Development Fee Study (housing, open space, transportation, etc.) by the fall of 2007 and finalize by June 30, 2008.
- o Present bi-annual Measure E updates to the Planning Commission.
- o Prepare bi-annual update data regarding the Congestion Management Plan for the Santa Barbara County Association of Governments.
- o Provide an annual Housing Activity report to the State Department of Finance.
- o Provide an annual Housing Element Progress Report to the State Department of Housing.
- o Train at least one program staff member in the LEED process to attain LEED accreditation.

Financial and Staffing Information

	Actual FY 2006	Amended FY 2007	Projected FY 2007	Proposed FY 2008	Proposed FY 2009
Authorized Positions	7.17	7.17	7.17	7.36	7.36
Hourly Employee Hours	0	0	0	0	0
Revenues					
Fees and Service Charges	\$ 135,916	\$ 100,000	\$ 97,841	\$ 100,000	\$ 100,000
General Fund Subsidy	764,788	2,507,819	1,294,366	852,260	846,113
Total Revenue	\$ 900,704	\$ 2,607,819	\$ 1,392,207	\$ 952,260	\$ 946,113
Expenditures					
Salaries and Benefits	\$ 711,530	\$ 787,207	\$ 764,271	\$ 790,477	\$ 845,832
Supplies and Services	189,140	1,815,112	622,436	159,873	98,611
Non-Capital Equipment	34	5,500	5,500	1,910	1,670
Total Expenditures	\$ 900,704	\$ 2,607,819	\$ 1,392,207	\$ 952,260	\$ 946,113

Program Performance Measures

Performance Measures	Actual FY 2006	Projected FY 2007	Proposed FY 2008
Number of staff members trained in the LEED process	N/A	N/A	1
Staff hours spent participating in Planning Division training sessions.	N/A	N/A	35

PROGRAMS & SERVICES

COMMUNITY DEVELOPMENT PROGRAMS

Administration
Economic Development
City Arts Advisory Program
CDBG Administration and
Human Services
CDBG - Rental Housing
Mediation Task Force
CDBG - Housing Rehabilitation
Loan Program
Redevelopment Agency
Housing Development and
Preservation Program
Long Range Planning and
Special Studies

➤ **Development / Environmental
Review**
Zoning: Ordinance, Information,
and Enforcement
Design Review and Historic
Preservation
Building Inspection and Code
Enforcement
Records, Archives, and Clerical
Services
Building Counter and Plan
Review



RECENT PROGRAM ACHIEVEMENTS

An impressive amount of work was completed in a professional manner by the case planners on controversial projects, including the Cottage Workforce Housing Project and the Veronica Meadows Specific Plan and Annexation.

Development/Environmental Review

(Program No. 2132)

Mission Statement

Manage the development and environmental review process, including stakeholder involvement, in order to protect and preserve the City's resources and quality of life.

Program Activities

- Provide support to City Council, Planning Commission, Architectural Board of Review, Historic Landmarks Commission, and Staff Hearing Officer.
- Review, analyze, and make recommendations on project proposals by private property owners and government agencies. Review takes place through all stages of development including pre-application, staff analysis, public hearings, plan check, construction, and future monitoring.
- Administer environmental review process in compliance with the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA), when appropriate.
- Provide public information and permit services at the public counter and in phone calls and meetings with members of the public interested in projects.

Key Objectives for Fiscal Year 2008

- Work with applicants to submit complete applications within the second 30-day review at least 70% of the time, to improve customer service and reduce workload.
- Encourage at least 50% of Planning Commission projects to receive a Pre-Application Review Team (PRT) review, in order to provide early advice to project proponents and minimize applications that cannot be supported.
- Present all applications to decision-makers for action within three months of exemption, six months of negative declaration, and one year of an Environmental Impact Report (EIR).
- Ensure all applications, heard by the Planning Commission or Staff Hearing Officer, are decided upon within the timeline provisions of the Permit Streamlining Act (PSA).
- Achieve 75% on-time completion of major milestones for environmental and project review of City projects.

Key Objectives for Fiscal Year 2008 (cont'd)

- Implement process improvements that reduce the amount of time spent to review projects while maintaining the quality of the City, and better manage staff workload, including updated procedures, additional training for new and existing staff, and clearer environmental analysis procedures.
- Continue using detailed fee information and analysis during the budget process to improve recovery from current General Fund subsidy for LDT costs, including a mechanism to keep pace with changing costs.
- 🗑 Investigate posting site plans, floor plans, and elevations of Planning Commission projects on the City's website, in order to reduce the amount of traffic coming to 630 Garden Street and the amount of paper used for copying.

Financial and Staffing Information

	Actual FY 2006	Amended FY 2007	Projected FY 2007	Proposed FY 2008	Proposed FY 2009
Authorized Positions	11.99	11.99	11.99	12.29	12.29
Hourly Employee Hours	0	0	0	0	0
Revenues					
Fees and Service Charges	\$ 487,382	\$ 581,275	\$ 500,868	\$ 708,257	\$ 731,191
General Fund Subsidy	602,526	809,845	716,848	718,104	790,409
Total Revenue	\$ 1,089,908	\$ 1,391,120	\$ 1,217,716	\$ 1,426,361	\$ 1,521,600
Expenditures					
Salaries and Benefits	\$ 937,454	\$ 1,143,052	\$ 1,034,937	\$ 1,224,704	\$ 1,315,204
Supplies and Services	152,151	245,816	180,527	199,027	203,766
Special Projects	-	3,050	-	-	-
Non-Capital Equipment	303	2,252	2,252	2,630	2,630
Total Expenditures	\$ 1,089,908	\$ 1,394,170	\$ 1,217,716	\$ 1,426,361	\$ 1,521,600

PROGRAMS & SERVICES

Development/Environmental Review (Continued)

Program Performance Measures

Performance Measures	Actual FY 2006	Projected FY 2007	Proposed FY 2008
Percent of applications deemed complete within 2nd DART review	74%	65%	70%
Percent of Planning Commission DART applications receiving PRT	56%	59%	50%
Percent of environmental determinations on PC agendas completed within the required timelines	100%	100%	100%
Percent of projects on PC/SHO agendas decided upon within the required PSA timelines	N/A	N/A	90%
Percent of milestones achieved for environmental and project reviews of City projects	N/A	N/A	75%
Development applications submitted, including re-submittals	163	130	130
Pre-application reviews received	48	40	40
Hearings on development projects by Planning Commission	80	70	75
Hearings on development projects (former PC projects) by Staff Hearing Officer	N/A	30	25
Major work sessions, trainings, and discussion items at Planning Commission	34	18	30
Percent of minutes and resolutions approved by the Planning Commission within four weeks of PC meetings	20%	65%	80%
Staff hours spent at Planning Commission meetings (internal tracking purposes)	509.75	500	650
Planning Commission appeals	9	8	5
Staff Hearing Officer appeals	N/A	4	5
Environmental Analyst hours spent on City Projects	963	650	1,800
Planning staff hours devoted to projects that include affordable housing	1,820	2,400	1,350
Affordable housing units approved by Planning Commission	35	45	35
Value of staff time spent at Planning Commission meetings on development review projects (salaries only)	\$17,845	\$16,000	\$15,000
Value of Staff time spent at Staff Hearing Officer meetings on development of new projects	N/A	\$2,500	\$8,000
Staff hours spent participating in Planning Division training sessions	N/A	N/A	90

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PROGRAMS & SERVICES

COMMUNITY DEVELOPMENT PROGRAMS

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Long Range Planning and
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Development / Environmental
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➤ **Zoning: Ordinance,
and Enforcement**
Design Review and Historic
Preservation
Building Inspection and Code
Enforcement
Records, Archives, and Clerical
Services
Building Counter and Plan
Review



RECENT PROGRAM ACHIEVEMENTS

Closed 548 Zoning
Enforcement Cases and
helped more than 15,000
people at the Zoning
Counter.

Zoning: Ordinance, Information, & Enforcement

(Program No. 2133)

Mission Statement

Protect and improve Santa Barbara's quality of life by providing information regarding the City's Planning and Zoning regulations to the community and ensuring that existing and new developments comply with those regulations.

Program Activities

- Answer questions from community members about land use and zoning requirements, the review process, and other land development issues.
- Review plans for proposed development for compliance with zoning requirements.
- Prepare Zoning Information Reports for residential real estate transactions.
- Investigate zoning and sign complaints and enforce zoning and sign regulations.
- Prepare amendments to the Zoning Ordinance and Zone Map as necessary.
- Administer Geographic Information System (GIS) software and data.
- Maintain and update the City's permit tracking database.
- Add functionality to the project tracking database and the GIS system as requested.

Key Objectives for Fiscal Year 2008

- Perform 65% of initial site inspections within 21 days of receipt of the complaint.
- Perform 75% of initial actions (send warning letters, close case) within 10 days of the initial site inspection.
- Complete 75% of initial zoning plan checks within the target timelines.
- Complete 75% of re-submittal zoning plan checks within the target timelines.
- Issue 75% of Zoning Information Reports (ZIRs) within two working days of physical inspection.
- Conduct 30 training sessions for new and existing Planning Division staff members.

Key Objectives for Fiscal Year 2008 (cont'd)

- Prepare for Council approval a package of Zoning Ordinance amendments (Phase II) that will clarify an assortment of existing regulations.
- Participate in three neighborhood clean-up activities, inter-departmental enforcement activities, or similar, as directed by the Neighborhood Improvement Task Force.
- Oversee and coordinate four high priority Community Development Department technology projects, with the assistance of a 0.4 FTE hired under agreement from the Information Systems Division and Department Staff.
- Investigate and adopt new procedures to increase the effectiveness of the enforcement process.
- Work with Planning Division Staff and the new Training Officer to set up a comprehensive training program, a policy and procedure library; and to perform a first-year assessment of training goals and effectiveness.
- Train the new Staff Hearing Officer to orient him/her to the process, the decision-maker's role, and the City's expectations, so that he/she may assume the duties of the Staff Hearing Officer.
- 📌 Investigate posting site plans, floor plans and elevations of Staff Hearing Officer projects (and the Planning Commission) on the City's website.

Financial and Staffing Information

	Actual FY 2006	Amended FY 2007	Projected FY 2007	Proposed FY 2008	Proposed FY 2009
Authorized Positions	10.62	10.62	10.62	10.90	10.90
Hourly Employee Hours	950	950	680	975	975
Revenues					
Fees and Service Charges	\$ 377,267	\$ 468,636	\$ 359,692	\$ 405,300	\$ 449,310
Other Revenue	6,650	9,240	8,575	9,240	9,240
General Fund Subsidy	602,084	618,386	675,522	812,752	843,716
Total Revenue	\$ 986,001	\$ 1,096,262	\$ 1,043,789	\$ 1,227,292	\$ 1,302,266
Expenditures					
Salaries and Benefits	\$ 847,312	\$ 938,640	\$ 895,704	\$ 1,046,607	\$ 1,117,009
Supplies and Services	124,233	137,872	131,335	159,265	164,837
Special Projects	163	5,000	2,000	5,000	5,000
Non-Capital Equipment	673	1,750	1,750	3,420	2,420
Capital Equipment	13,620	13,000	13,000	13,000	13,000
Total Expenditures	\$ 986,001	\$ 1,096,262	\$ 1,043,789	\$ 1,227,292	\$ 1,302,266

PROGRAMS & SERVICES

Zoning: Ordinance, Information, & Enforcement

(Continued)

Program Performance Measures

Performance Measures	Actual FY 2006	Projected FY 2007	Proposed FY 2008
Percent of enforcement cases where initial inspections are performed within 21 days of the receipt of the complaint	62%	65%	65%
Percent of enforcement cases where a warning letter is sent or the case is closed within 10 days of the initial site inspection	90%	85%	75%
Percent of initial zoning plan checks completed by the target date	66%	85%	75%
Percent of re-submittal zoning plan checks completed by the target date	76%	85%	75%
Percent of ZIRs issued within two working days of the inspection	N/A	N/A	75%
Training sessions held	N/A	N/A	30
Zoning enforcement cases received	340	400	300
Warning letters sent	288	200	275
First citations sent	70	60	50
Zoning enforcement cases closed	548	400	350
Zoning plan checks completed – initial review	1,276	1,250	1,250
Zoning plan checks completed – re-submittal	1,232	1,000	1,100
ZIRs prepared	825	725	700
People served at the Planning and Zoning Counter	15,123	13,000	14,000
Technology-related requests for assistance from staff and the public	150	150	150
Items heard by the Modification Hearing Officer or Staff Hearing Officer	118	145	100
Staff hours spent participating in Planning Division training sessions	N/A	N/A	75

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COMMUNITY DEVELOPMENT PROGRAMS

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Building Inspection and Code
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Records, Archives, and Clerical
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Building Counter and Plan
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RECENT PROGRAM ACHIEVEMENTS

Adopted Solar Design Guidelines and Awards, completed the Lower Riviera Special Design District guidelines; and achieved a major milestone in obtaining policy direction from City Council on the NPO Update.

Design Review and Historic Preservation

(Program No. 2134)

Mission Statement

Ensure the design and development of buildings, structures, and signs comply with adopted design guidelines and ordinances; and assist the community in preserving and protecting the City's natural beauty, character, heritage, and established architectural traditions.

Program Activities

- Provide staffing support to Council, Planning Commission, Architectural Board of Review (ABR), Historic Landmarks Commission (HLC), and Sign Committee.
- Review, analyze, and approve or make recommendations on design review proposals pertaining to development applications by private and public property owners.
- Prepare and review Architectural Board of Review, Historic Landmarks Commission, and Sign Committee agendas, minutes, and noticing.
- Update and prepare guidelines and ordinance amendments, and conduct special studies to maintain quality design standards.
- Administer the City's Historic Preservation Work Program involving the identification and protection of historic resources.
- Review and analyze alterations to historic resources, completion of surveys, and historic resource designations.
- Provide public information and permit services at the public counter.

Key Objectives for Fiscal Year 2008

- Complete 85% of the Master Environmental Assessments (MEAs) on Design Review applications within 20 days of application receipt.
- Present 70% of design review applications (ABR/HLC) to decision makers for review within 30 days of acceptance.
- Present Neighborhood Preservation Ordinance (NPO) and Single Family Residential Design Guidelines to City Council for adoption by September 30, 2007.
- Implement NPO and complete staff training by December 30, 2007.
- Complete Phase II (Mission area) and Phase III (SB County Bowl area) of the Lower Riviera Survey by December 30, 2007.

Key Objectives for Fiscal Year 2008 (cont'd)

- o Continue progress on the Historic Preservation Work Program, including the Historic Districting Plan, and present recommendations from Staff and the Historic Landmarks Commission presented to Council.
 - o Update the Outer State Street Area Urban Design Guidelines consistent with Upper State Street Study and Council direction.
 - o Complete 95% of preliminary plan checks for the Architectural Board of Review (ABR), Historic Landmarks Commission (HLC), and Planning Commission (PC) within five days of receipt by Zoning Staff.
- Work with the Design Review Boards and Commissions and the Creeks Division to develop one training seminar for the Boards and Commissions and the public to increase awareness of green building design practices including soil erosion prevention, soil permeability standards and drainage/runoff issues.

Financial and Staffing Information

	Actual FY 2006	Amended FY 2007	Projected FY 2007	Proposed FY 2008	Proposed FY 2009
Authorized Positions	9.37	9.37	9.37	9.60	9.60
Hourly Employee Hours	0	0	0	0	0
Revenues					
Fees and Service Charges	\$ 291,125	\$ 276,483	\$ 263,979	\$ 285,274	\$ 315,083
General Fund Subsidy	591,559	729,034	687,131	725,068	766,986
Total Revenue	\$ 882,684	\$ 1,005,517	\$ 951,110	\$ 1,010,342	\$ 1,082,069
Expenditures					
Salaries and Benefits	\$ 755,927	\$ 825,627	\$ 809,642	\$ 863,653	\$ 930,156
Supplies and Services	124,715	169,940	139,632	139,132	143,256
Special Projects	1,988	9,603	734	6,185	7,285
Non-Capital Equipment	54	1,102	1,102	1,372	1,372
Total Expenditures	\$ 882,684	\$ 1,006,272	\$ 951,110	\$ 1,010,342	\$ 1,082,069

Design Review and Historic Preservation

(Continued)

Program Performance Measures

Performance Measures	Actual FY 2006	Projected FY 2007	Proposed FY 2008
Percent of MEAs completed within established timelines	87%	90%	85%
Percent of design review applications submitted within the established timelines	76%	70%	70%
Design Review applications received	724	650	750
ABR agenda items scheduled	1,001	1,002	1,100
HLC agenda items scheduled	481	500	500
Sign Committee agenda items scheduled	208	236	200
Conforming Sign Review items scheduled	153	180	165
Administrative Staff Review items	182	150	200
Meeting hours of ABR, HLC and Sign Committee	418	425	425
Mailed notices prepared for Design Review public hearings	207	242	240
Staff hours spent assisting the Development and Environmental Review Section	493	400	400
Staff hours spent at the Planning and Zoning Counter	1,217	1,360	1,080
Staff hours completing Historic Resource Evaluations	319	180	240
Historic Resource Evaluations	309	260	250
Appeals filed to City Council	7	4	6
Appeals withdrawn prior to being heard by City Council	N/A	4	3
Number of Staff hours spent participating in Planning Division training sessions	N/A	N/A	65
Preliminary plan checks completed	N/A	N/A	300

City of Santa Barbara
COUNCIL BUDGET WORKSESSIONS
AND PUBLIC HEARING SCHEDULE
Fiscal Year 2008 and 2009
Recommended Operating and Capital Budget

Monday, April 30, 2007

Council Chambers, 6:00 p.m. – 10:00 p.m.

- Budget Overview
- Administrative Services
- City Attorney
- City Administrator
- Finance
- Mayor and Council

Monday, May 17, 2007

Council Chambers, 2:00 p.m. – 4:00 p.m.

- Waterfront
- Airport
- Fire

Thursday, May 31, 2007

Council Chambers, 1:00 p.m. – 5:00 p.m.

- Public Works
- **Community Development**
- Community Promotions

Monday, June 4, 2007

Council Chambers, 6:00 p.m. – 10:00 p.m.

- Library
- Parks and Recreation
- Police

Thursday, June 7, 2007

Council Chambers, 9:00 a.m. – noon.

- Recommendations from the Finance Committee presented to Council
- Final budget directions from Council to staff

Tuesday, June 26, 2007

Council Chambers, 2:00 p.m.

- Budget adoption

How to Obtain a Copy of the Budget Document

Available on City Internet Site

- <http://www.santabarbara.gov/Government/Finance/Budget/>

Copies Available for Review at:

- Central and Eastside Libraries – reference desks
- City Clerk’s Office
- Finance Department