



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING
Wednesday, January 27, 2016
COUNCIL CHAMBERS, 735 ANACAPA STREET**

CALL TO ORDER

Chair Lesley Wiscomb called the meeting to order at 4:00 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE

Chair Lesley Wiscomb

ROLL CALL

Commissioners and Staff Present

Chair Lesley Wiscomb
Vice Chair Mark Rincon-Ibarra
Commissioner LeeAnne French
Commissioner Beebe Longstreet
Commissioner Ed Cavazos
Commissioner Nichol Clark
Parks and Recreation Director Jill Zachary
Recreation Manager Judith McCaffrey
Neighborhood and Outreach Supervisor Mark M. Alvarado
Urban Forest Superintendent Timothy Downey
Parks Manager Santos Escobar
Parks Administrative Assistant Terri Yamada
Executive Assistant Teasha Blackman

Commissioners Absent

Commissioner Jim Heaton

CHANGES TO THE AGENDA: None.

WRITTEN COMMUNICATIONS: None.

PUBLIC COMMENT: None.

YOUTH COUNCIL REPORT: None.

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Longstreet reported on the Neighborhood Advisory Council, and the Local Coastal Plan Update (LCP) Draft meetings.

Commissioner Cavazos reported on the Youth Council meeting.

Commissioner Clark reported on the Parks and Recreation Community Foundation (PARC) Fund Development meeting.

Chair Wiscomb reported on the Street Tree Advisory Committee, LCP, and PARC meetings.

COMMISSION AND STAFF COMMUNICATIONS: None.

CEREMONIAL ITEMS: None.

CONSENT ITEMS

1. Subject: Summary of Council Actions – For Information (Attachment)

The Commission received this item. They congratulated Janet Sackett for her 30 years of service.

2. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of December 16, 2015.

Motion:

Commissioners French/Longstreet to waive the reading and approve the Minutes of the regular meeting of December 16, 2015.

Vote:

Unanimous voice vote. (Absent: Heaton)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachment)

Documents:

- Staff Report dated January 27, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

A. Conditionally approve the following Street Tree removal request:

1. 1324 Portesuello Ave. – *Callistemon viminalis*, Weeping Bottlebrush Tree – Robert Maday

The Commission received the report, their questions were answered, and the following action was taken.

Motion:

Commissioners Longstreet/Clark to concur with the Street Tree Advisory Committee and staff recommendation and make the findings used in good forest management to conditionally remove and replace the tree at 1324 Portesuello Avenue.

Vote:

Unanimous voice vote. (Absent: Heaton)

B. Conditionally approve the following Setback Tree removal requests:

1. 3064 Lucinda Ln. – Shamel Ash, Fraxinus uhdei – David Hodges

The Commission received the report, their questions were answered, and the following action was taken.

Motion:

Commissioners French/Longstreet to concur with the Street Tree Advisory Committee and staff recommendation to conditionally approve the setback tree removal at 3064 Lucinda Ln. contingent on the replacement with a Jacaranda.

Vote:

Unanimous voice vote. (Absent: Heaton)

2. 1267 and 1271 Veronica Springs Rd. – (1) Washingtonia robusta, Mexican Fan Palm, (1) Platanus racemosa, California Sycamore – William Kennedy

The Commission received the report, their questions were answered, and the following action was taken.

Motion:

Commissioners Longstreet/French to concur with the Street Tree Advisory Committee and staff recommendation to conditionally remove and replace the setback trees at 1267 and 1271 Veronica Springs Road and make the findings necessary.

Vote:

Unanimous voice vote. (Absent: Heaton)

ADMINISTRATIVE AND STAFF REPORTS

OLD BUSINESS None

NEW BUSINESS

4. **Subject: Residency Requirement and Appointment for Street Tree Advisory Committee – For Action (Attachment)**

Documents:

- Staff Report dated January 27, 2016

Speakers:

- Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

- A. Change the eligibility requirements for Street Tree Advisory Committee to allow up to two members to reside outside city limits; and
- B. Appoint Bruce Reed to fill the vacant Street Tree Advisory Committee position with a term ending December 31, 2017.

The Commission received the report, their questions were answered, and the following action was taken.

Motion:

Commissioners Longstreet/Wiscomb to change the eligibility requirements for the Street Tree Advisory Committee to allow up to two members to reside outside the city limits, and to appoint Bruce Reed, who was interviewed in December 2015 to fill the Street Tree Advisory committee.

Vote:

Unanimous voice vote. (Absent: Heaton)

5. Subject: Neighborhood Center Guidelines – For Information (Attachment)

Documents:

- Staff Report dated January 27, 2016
- Staff PowerPoint presented by Staff

Speakers:

- Recreation Manager Judith Cook McCaffrey

Recommendation: That the Commission receives a presentation regarding the implementation of revised facility use policies at the Parks and Recreation Department's three Neighborhood Centers.

The Commission unanimously received the report and their questions were answered.

ADJOURNMENT

At 4:54 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill E. Zachary
Parks and Recreation Director

Full Commissioner Reports from January 27, 2016 Regular Meeting for the file:

Commissioner French was unable to attend the Arts and Crafts Show Advisory meeting.

Commissioner Longstreet attended the Neighborhood Advisory Council Meeting. They discussed applications for neighborhood improvement projects with a vote expected next month. She will attend the Community Development Block Grant Board to advocate for tennis court park improvements and youth services. She also attended the Local Coastal Plan Update (LCPU) Draft meeting.

Commissioner Cavazos attended the Youth Council meeting. There will be a retreat and a Martin Luther King essay contest. They will work to get a youth intern on the commission.

Commissioner Clark attended the Parks and Recreation Community Foundation (PARC) Fund Development meeting but was unable to attend the LCPU meeting or PARC Board meeting.

Chair Wiscomb attended the Street Tree Advisory Committee (STAC) meeting. They reported a decline in violations since 2013 from 60 to 25 to 21 in 2015. Duke McPherson will chair and Maury Treman will vice chair STAC for 2016. She attended the LCPU meeting and received the 2/20/16 working draft. Expect a public workshop and a Commission presentation in April. She also attended the PARC meeting. They authorized funding of the bird refuge stretching equipment. "Magic on the Urban Wine Trail" event is on April 17, 3-6 pm, sponsored by Mission Linen.