



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION
REGULAR MONTHLY MEETING**

Wednesday, March 25, 2015

MINUTES

CALL TO ORDER: The meeting was called to order at 4:01 p.m. at City Council Chambers.

PLEDGE OF ALLEGIANCE:

Chair Wiscomb

ROLL CALL:

Commissioners & Staff Present

Commissioner Lesley Wiscomb (Chair)
Commissioner Nichol Clark (Departed at 5:30pm)
Commissioner LeeAnne French
Commissioner Jim Heaton
Commissioner Beebe Longstreet
Commissioner Mark Rincon-Ibarra
Parks and Recreation Director Nancy Rapp
Assistant Parks and Recreation Director Jill Zachary
Parks Manager, Santos Escobar
Urban Forest Superintendent Tim Downey
Executive Assistant Karla Megill

Commissioners Absent

Commissioner Chris Casebeer
Youth Intern Andrew Rodriguez

City Councilmembers Present

CHANGES TO THE AGENDA:

None

WRITTEN COMMUNICATIONS:

None

PUBLIC COMMENT:

No one wished to speak.

YOUTH COUNCIL REPORT:

None

COMMISSIONER COMMITTEE ASSIGNMENT REPORTS:

Commissioner Clark reported on the activities of the Parks and Recreation Community (PARC) Foundation and briefly talked about the "Magic on the Urban Wine Trail" event. She further reported that she attended the Local Coastal Update Subcommittee meeting.

Commissioner French reported on the activities of the Arts and Crafts Show Advisory Committee.

Commissioner Heaton reported on the activities of the Creeks Restoration and Water Quality Advisory Committee.

Commissioner Longstreet reported on the activities of the Neighborhood Advisory Council and the PARC Foundation. She reported that she attended the meeting of Chairs and Vice Chairs of Boards and Commissions and the meeting of the Local Coastal Update Subcommittee.

Chair Wiscomb reported on the activities of the Street Tree Advisory Committee and provided an enforcement update for the Commission. Ms. Wiscomb reported on the Fund Development Committee of the PARC Foundation, and briefed they are seeking donations for the "Magic on the Urban Wine Trail" event, which is scheduled for Sunday, April 19th, at the Carrillo Recreation Center. Ms. Wiscomb further reported that she attended the City Council meeting where they discussed Santa Barbara Golf Course, and also the Ribbon Cutting for the Bath St. Pocket Park. She said she attended the regular PARC Foundation Board meeting, the Semiannual meeting of the Chairs and Vice Chairs of Boards and Commissions, and the meeting of the Local Coastal Update Subcommittee. Ms. Wiscomb advised that she attended, just today, the California Parks and Recreation Society District 8 Awards Luncheon where the Parks and Recreation Department received three awards: Agency Showcase Marketing Award for the Creeks Division Television PSA Campaign "The Ocean Begins on Your Street"; Facility Design and Park Planning Award for the Creeks Division Oak Park Stormwater Infiltration Project; and the Recreation Community Program Award for the Recreation Free Swim Lessons, which also provided transportation.

COMMISSION AND STAFF COMMUNICATIONS:

None.

CONSENT CALENDAR:

1. Summary of Council Actions – For Information

The Commission received this item and their questions were answered.

Ms. Rapp provided a brief background on the Parma Park Trust Fund and the annual contribution by the Trust to the Department for Parma Park maintenance.

2. Approval of Minutes – For Action

Recommendation: That the Commission waive the reading and approve the minutes of the regular meeting of February 25, 2015.

Commissioner Longstreet moved, seconded by Commissioner French, and passed 6/0 to waive the reading and approve the minutes of the regular meeting of February 25, 2015.

Absent: Casebeer

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.24, Preservation of Trees, may be appealed to the City Council within ten days.

3. Street Tree Advisory Committee Recommendations – For Action (Attachment)

Documents:

- Staff Report dated March 25, 2015

Speakers:

- Staff: Urban Forest Superintendent Tim Downey
- Members of the Public: Item A(1) – Mr. Brad Hess; Item B(1) – Susan Bartz

Recommendation: That the Commission:

A. Conditionally approve the following Street Tree removal requests:

1. 215 Pesetas Ln. – (7) *Pinus halepensis*, Aleppo Pine and (1) *Pyrus kawakamii*, Evergreen Pear – Brad Hess, Sansum Clinic Director of Planning and Development

The Commission received the report and their questions were answered.

Commissioner Longstreet moved, seconded by Commissioner Rincon-Ibarra, and passed 6/0 that the Commission concur with the Street Tree Advisory Committee recommendation to for the removal of the seven Aleppo Pine trees and one Evergreen Pear trees on the condition of ABR approval of project and that the applicant work with staff on the timing of the removal and replacement of 8 new 24-inch box Jacaranda trees with irrigation included.

Absent: Casebeer

2. 616 Laguna St. – (5) *Brahea edulis*, Guadalupe Palms – Andrew Grubb, City of Santa Barbara Public Works

The Commission received the report and their questions were answered.

Commissioner Longstreet moved, seconded by Commissioner Clark, and passed 6/0 that the Commission approve the removal of five Guadalupe Palms and box four of them; do not install irrigation in the parking lot, and that staff obtain the Guatemalan Holly trees that are available, for planting in this project at staff's discretion.

Commissioner Longstreet commented that she is leaving the planting time of the trees open ended and at staff's discretion because of the drought conditions.

Absent: Casebeer

3. 1364 Santa Rita Circle – *Metrosideros excelsus*, New Zealand Christmas Tree – Richard and Karen Fryklund

The Commission received the report and their questions were answered.

Commissioner Wiscomb moved, seconded by Commissioner Heaton, and passed 6/0 that the Commission concur with the Staff recommendation to approve the removal of the *Metrosideros excelsus*, but that the removal of the tree is accomplished in the same time period when a street tree can be planted after the drought declaration is lifted.

Absent: Casebeer

4. 312 Rancheria St. – (2) *Geijera parviflora*, Australian Willow, (1) *Washingtonia robusta*, Mexican Fan Palm (setback) and (1) *Phoenix canariensis*, Canary Island Date Palm (setback) – David Black and Associates

The Commission received the report and their questions were answered.

Commissioner Wiscomb moved, seconded by Commissioner Longstreet, and passed 6/0 that the Commission concur with the Street Tree Advisory Committee and staff recommendation to approve the removal of the two street trees and two setback palms as proposed on the application on the condition that the applicant replace with two designated street trees in locations that staff feels is suitable.

Absent: Casebeer

- B. Conditionally approve or approve without conditions the following Setback Tree removal request:
 1. 650 Aurora Ave. – *Cedrus deodara*, Deodar Cedar – Susan V. Bartz

The Commission received the report and their questions were answered.

Commissioner Longstreet moved, seconded by Commissioner Clark, and passed 6/0 that the Commission concur with the Staff recommendation to approve the removal of the setback tree at 650 Aurora Avenue, and have staff work in the future with the applicant regarding a street tree.

Absent: Casebeer

4. Street Tree Advisory Committee Recommendations – Library Plaza Improvement Project – For Action (Attachments)

Documents:

- Staff Report dated March 25, 2015

Speakers:

- Staff: Urban Forest Superintendent Tim Downey

Recommendation: That the Commission:

- A. Approve the Library Plaza Improvement Project Tree removal request:
 1. 40 E. Anapamu St. – various trees – Irene Macias

The Commission received the report and their questions were answered.

Commissioner Longstreet moved, seconded by Commissioner Wiscomb, and passed 6/0 that the Commission concur with the Street Tree Advisory

Committee recommendation for the removal and replacement of all trees as submitted on the application and planting plan.

Absent: Casebeer

NEW BUSINESS

5. Golf Options Committee – For Action (Attachment)

Documents:

- Staff Report dated March 25, 2015

Speakers:

- Staff: Parks and Recreation Director Nancy Rapp

Recommendation: That the Commission:

- A. Establish a Golf Options Committee to review concession agreement and contractual options for the municipal course, including maintenance, pro shop, and restaurant operations, and develop a recommendation on which model is most beneficial to the City; and
- B. Appoint the Chair and one Commission member to serve on the Committee.

The Commission received the report and their questions were answered.

Commissioner Longstreet moved, seconded by Commissioner Wiscomb, and passed 6/0 that the Commission establish a Golf Options Committee as recommended with Parks and Recreation Commission Chair, one Parks and Recreation Commissioner, the Golf Advisory Committee Chair, and two Golf Advisory Committee members.

Commissioner Longstreet moved, seconded by Commissioner Heaton, and passed 6/0 to appoint Chair Wiscomb and Commission Rincon-Ibarra to serve on the Golf Options Committee.

Absent: Casebeer

ADJOURNMENT

At 5:44 p.m., with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Nancy L. Rapp
Parks & Recreation Director