



# City of Santa Barbara

## Planning Division

### ARCHITECTURAL BOARD OF REVIEW

### BOARD TRAINING AGENDA

(NOTE: 5:15 P.M. MEETING TIME)

**Tuesday, May 31, 2011**

**630 Garden Street: David Gebhard Public Meeting Room**

**5:15 P.M.**

**BOARD MEMBERS:**

CHRISTOPHER MANSON-HING, Chair  
DAWN SHERRY, Vice-Chair  
CLAY AURELL  
CHRISTOPHER GILLILAND (Consent Calendar Representative)  
GARY MOSEL (Consent Calendar Representative)  
KEITH RIVERA  
PAUL ZINK

**CITY COUNCIL LIAISON:** DALE FRANCISCO GRANT HOUSE (ALTERNATE)

**PLANNING COMMISSION LIAISON:** BRUCE BARTLETT STELLA LARSON (ALTERNATE)

**STAFF:** JAIME LIMÓN, Design Review Supervisor  
TONY BOUGHMAN, Planning Technician  
GLORIA SHAFER, Commission Secretary

**Website: [www.SantaBarbaraCa.gov](http://www.SantaBarbaraCa.gov)**

**NOTICE:**

On Wednesday, May 25, 2011, this Training Agenda was duly posted on the indoor and outdoor bulletin boards at the Community Development Department, 630 Garden Street, and online at [www.SantaBarbaraCa.gov](http://www.SantaBarbaraCa.gov).

**TRAINING: PARLIAMENTARY PROCEDURE AS USED BY CITY DESIGN REVIEW HEARING BODIES.**

Staff introduction, 45-minute video presentation of "Driving the Language of Parliamentary Procedure" by Susan Leahy MA.ABS followed by discussion. Topics covered include Robert Rules of Order, board member and chair roles & responsibilities, motions, main motion, voting, debating, amendments, and, if time permits, stepping down and abstaining.

**Staff:**

Heather Baker, AICP, Project Planner  
Jaime Limon, Senior Planner