

*Airport Commission*

Carl Hopkins, Chair  
Bruce Miller, Vice-Chair

Craig R. Arcuri  
Dolores Johnson  
Karen M. Kahn  
Kirk Martin  
Jim Wilson

**CITY OF SANTA BARBARA**

**AIRPORT COMMISSION  
AGENDA**

**February 18, 2015  
6:00 pm**

*Airport Staff*

Hazel Johns  
*Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

City of Santa Barbara Liaison:  
*Councilmember Frank Hotchkiss*

City of Goleta Liaison:  
*Councilmember Michael T. Bennett*



**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## **NOTICES**

2. That the Marketing and Community Relations Subcommittee met on Monday, February 9, 2015 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, February 12 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, January 21, 2015.

## **CONSENT CALENDAR**

5. SUBJECT: CONSENT TO SUBLEASE – TWIN LAKES GOLF COURSE, LLC AND MAJCO CORPORATION, DBA BIG BRAND TIRE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Twin Lakes Golf Course, LLC., a California Corporation, and MAJCO Corporation, dba Big Brand Tire, as required by Lease Agreement No. 20,722, as amended.

6. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following lease agreements with Greeneridge Sciences, Inc., a California Corporation, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective April 1, 2015:

- A. A one-year term lease for 1,482 square feet of Building 315, Unit C, for a monthly rental of \$1,764, exclusive of utilities; and
- B. A month-to-month lease for 1,560 square feet of Building 315, Unit D and 1,938 square feet of paved land for a total monthly rental of \$2,205.

7. SUBJECT: LEASE AGREEMENT – CUBES, INC., DBA CUBE DEPOT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Cubes, Inc., dba Cube Depot, a Nevada Corporation, for 3,995 square feet of Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective March 1, 2015, for a monthly rental of \$5,233, exclusive of utilities.

8. SUBJECT: PROPERTY MANAGEMENT REPORT - JANUARY

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

## **ADMINISTRATIVE REPORTS**

9. SUBJECT: PRESENTATION - CERTIFICATION AND OPERATIONS DIVISION'S ROLES AND RESPONSIBILITIES

RECOMMENDATION: That Airport Commission receive a staff presentation on the Certification and Operations Division's roles and responsibilities.

10. SUBJECT: AIRPORT ADVERTISING REQUEST FOR QUALIFICATIONS

RECOMMENDATION: That Airport Commission receive a progress report on the Advertising Request For Qualifications seeking an experienced firm or individual to develop and operate an advertising program at the Airline Terminal.

11. SUBJECT: 6100 HOLLISTER AVENUE DEVELOPMENT

RECOMMENDATION: That Airport Commission receive a status report on the Airport Light Industrial Development project at 6100 Hollister Avenue.

12. SUBJECT: HISTORY OF THE SANTA BARBARA AIRPORT VIDEO

RECOMMENDATION: That Airport Commission receive a presentation on the history of the Santa Barbara Airport video.

## **DIRECTOR'S REPORT**

13. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical Rehabilitation
  2. Pavement Rehabilitation of Runway 15L-33R, Terminal Ramp, South and North General Aviation Ramps
- D. Financial Summary
- E. City Council / Airport Commission Actions

## **ADJOURNMENT**