

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
M I N U T E S**

**CALL TO ORDER:** The Meeting on Wednesday, October 15, 2014 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

**ROLL CALL**

**Airport Commissioners:** Craig Arcuri, Patricia Griffin, Carl Hopkins, Karen Kahn, Kirk Martin and Bruce Miller

**Staff:** Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Andrew Bermond, Project Planner  
Mabel Shatavsky, Airport Commission Secretary

**Absent:** Commissioner Jim Wilson

**PUBLIC COMMENT**

1. No one wished to speak.

**Requests to Speak:**

Speakers: Ginny Brush and John Blankenship. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

**NOTICES**

2. That on Wednesday, September 10 at 9:15 am, the Lease Review Subcommittee met in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.
3. That on Wednesday, September 24 at 6:00 pm, Airport and Fire and Police Commissions held a special joint meeting in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.
4. That on Thursday, October 9, 2014 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:** Presented.

**MINUTES**

5. SUBJECT: MINUTES

**RECOMMENDATION:** That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, September 17, 2014.

**ACTION:** Motion/Second for approval of the minutes by Commissioners Martin/Kahn. Unanimous voice vote (Absent Commissioner Wilson).

## **CONSENT CALENDAR**

6. SUBJECT: PROPERTY MANAGEMENT REPORT - SEPTEMBER

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Hopkins/Griffin. Unanimous voice vote (Absent Commissioner Wilson).

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Mayor Michael T. Bennett

**ACTION:** Presented.

## **COMMISSION MATTERS**

7. SUBJECT: SEMIANNUAL MEETING OF ADVISORY BOARDS AND COMMISSIONS

RECOMMENDATION: That Airport Commission receive a report on the semiannual meeting of the Advisory Boards and Commissions held on September 29, 2014.

**ACTION:** Presented.

## **ADMINISTRATIVE REPORTS**

8. SUBJECT: REVISED MINIMUM STANDARD REQUIREMENTS FOR AIRPORT AERONAUTICAL ACTIVITIES AT SANTA BARBARA AIRPORT

RECOMMENDATION: That Airport Commission approve the revised Minimum Standards for Airport Aeronautical Activities at the Santa Barbara Airport.

**ACTION:** Motion/Second for approval by Commissioners Griffin/Kahn. Unanimous voice vote (Absent Commissioner Wilson).

9. SUBJECT: FISCAL YEAR 2016-2021 CAPITAL IMPROVEMENT PROGRAM (CIP)

RECOMMENDATION: That Airport Commission receive and comment on the Draft Fiscal Year 2016-2021 Airport Capital Improvement Program.

**ACTION:** Presented.

10. SUBJECT: LEASE AGREEMENT – U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a ten-year Lease Agreement with the United States Department of Commerce, National Oceanic and Atmospheric Administration, for 2,500 square feet of unimproved land at 1605 Cecil Cook Place, at the Santa Barbara Airport, effective upon the adoption of the enabling ordinance, for a monthly rental of \$312.50, exclusive of utilities.

**ACTION:** Motion/Second for approval by Commissioners Martin/Griffin. Unanimous voice vote (Absent Commissioner Wilson).

### **DIRECTOR'S REPORT**

11. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Annual Recruitment for City Advisory Groups
  3. Aircraft Rescue and Fire Fighting Service Evaluation
  4. Master Plan
- C. Capital Projects
1. Airfield Electrical Rehabilitation
  2. Pavement Rehabilitation of Runway 15L-33R, Terminal Ramp, South and North General Aviation Ramps
- D. City Council / Airport Commission Actions

**ACTION:** Presented.

**ADJOURNMENT** - 6:38 pm, on order of Chair Miller.

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Hazel Johns, Airport Director

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Mabel Shatavsky, Airport Commission Secretary