

Airport Commission

Bruce Miller, Chair
Kirk Martin, Vice-Chair

Craig R. Arcuri
Patricia Griffin
Carl Hopkins
Karen M. Kahn
Jim Wilson

CITY OF SANTA BARBARA

**AIRPORT COMMISSION
AGENDA**

**October 15, 2014
6:00 pm**

Airport Staff

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Mayor Michael T. Bennett



ORDER OF BUSINESS: The regular Airport Commission meeting begins at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That on Wednesday, September 10 at 9:15 am, the Lease Review Subcommittee met in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.
3. That on Wednesday, September 24 at 6:00 pm, Airport and Fire and Police Commissions held a special joint meeting in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.
4. That on Thursday, October 9, 2014 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

5. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, September 17, 2014.

CONSENT CALENDAR

6. SUBJECT: PROPERTY MANAGEMENT REPORT - SEPTEMBER

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Mayor Michael T. Bennett

COMMISSION MATTERS

7. SUBJECT: SEMIANNUAL MEETING OF ADVISORY BOARDS AND COMMISSIONS

RECOMMENDATION: That Airport Commission receive a report on the semiannual meeting of the Advisory Boards and Commissions held on September 29, 2014.

ADMINISTRATIVE REPORTS

8. SUBJECT: REVISED MINIMUM STANDARD REQUIREMENTS FOR AIRPORT AERONAUTICAL ACTIVITIES AT SANTA BARBARA AIRPORT

RECOMMENDATION: That Airport Commission approve the revised Minimum Standards for Airport Aeronautical Activities at the Santa Barbara Airport.

9. SUBJECT: FISCAL YEAR 2016-2021 CAPITAL IMPROVEMENT PROGRAM (CIP)

RECOMMENDATION: That Airport Commission receive and comment on the Draft Fiscal Year 2016-2021 Airport Capital Improvement Program.

10. SUBJECT: LEASE AGREEMENT – U.S. DEPARTMENT OF COMMERCE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a ten-year Lease Agreement with the United States Department of Commerce, National Oceanic and Atmospheric Administration, for 2,500 square feet of unimproved land at 1605 Cecil Cook Place, at the Santa Barbara Airport, effective upon the adoption of the enabling ordinance, for a monthly rental of \$312.50, exclusive of utilities.

DIRECTOR'S REPORT

11. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Annual Recruitment for City Advisory Groups
 3. Aircraft Rescue and Fire Fighting Service Evaluation
 4. Master Plan
- C. Capital Projects
1. Airfield Electrical Rehabilitation
 2. Pavement Rehabilitation of Runway 15L-33R, Terminal Ramp, South and North General Aviation Ramps
- D. City Council / Airport Commission Actions

ADJOURNMENT