

*Airport Commission*

**CITY OF SANTA BARBARA**

*Airport Staff*

Bruce Miller, Chair  
Kirk Martin, Vice-Chair

**AIRPORT COMMISSION  
AGENDA**

Hazel Johns  
*Acting Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

Craig R. Arcuri  
Patricia Griffin  
Carl Hopkins  
Karen M. Kahn  
Jim Wilson

**April 16, 2014**

**6:00 pm**

City of Santa Barbara Liaison:  
*Councilmember Randy Rowse*

**New Time**

City of Goleta Liaison:  
*Mayor Michael T. Bennett*



**ORDER OF BUSINESS:** **The regular Airport Commission meeting begins at 6:00 pm** in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That on Thursday, April 10, 2014 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the General Aviation Subcommittee met on Monday, April 14, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

## **MINUTES**

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, March 19, 2014.

## **CONSENT CALENDAR**

5. SUBJECT: LEASE AGREEMENT WITH CURTIS DULAY

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a month-to-month Lease Agreement with Curtis Dulay, a Sole Proprietor, for 144 square feet of office space in Building 258, at 629-F Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$179.

6. SUBJECT: LEASE AGREEMENT – JEFFREY G. PRYOR

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a month-to-month Lease Agreement with Jeffrey G. Pryor, for 513 square feet of storage space, at 40 Gerald Cass Place, Unit A, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$125.

7. SUBJECT: PROPERTY MANAGEMENT REPORT - MARCH

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

## **ADMINISTRATIVE REPORTS**

8. SUBJECT: FAA TOWER PRESENTATION

RECOMMENDATION: That Airport Commission receive a presentation on the Santa Barbara Airport Air Traffic Control Tower.

9. SUBJECT: MARKET RATE RENTAL ADJUSTMENT - LA PATERA INVESTORS, LP

RECOMMENDATION: That the Airport Commission approve and authorize the Acting Airport Director to execute a market rate rental adjustment with La Patera Investors, L.P., a California Limited Partnership, reducing the rent from \$.21 to \$.18 per square foot per month.

10. SUBJECT: LEASE AGREEMENT WITH GOLETA BUILDING MATERIALS, INC.

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a ten-year Lease Agreement with one five-year option, with Goleta Building Materials Inc., a California Corporation, for 3,200 square feet of Building 224 at 6100 Francis Botello Road, 31,882 square feet of land, at 91 Frederic Lopez Road, and 14,690 square feet of land at 90 Frederic Lopez Road, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$10,698, exclusive of utilities.

11. SUBJECT: WI-FI ACCESS AT THE AIRLINE TERMINAL

RECOMMENDATION: That Airport Commission receive a staff report on Wi-Fi access at the airline terminal.

### **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Passenger Enhancements
  3. Communications Program
  4. Master Plan
  5. Semi-annual Recruitment for City Advisory Boards
  6. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

### **ADJOURNMENT**