

Airport Commission

CITY OF SANTA BARBARA

Airport Staff

Bruce Miller, Chair
Kirk Martin, Vice-Chair

**AIRPORT COMMISSION
AGENDA**

Hazel Johns
Acting Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

Craig R. Arcuri
Patricia Griffin
Carl Hopkins
Karen M. Kahn
Jim Wilson

March 19, 2014

7:00 pm

City of Santa Barbara Liaison:
Councilmember Randy Rowse

City of Goleta Liaison:
Mayor Michael T. Bennett



ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the Budget Subcommittee and the General Aviation Subcommittee met on Thursday, March 6, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, March 13, 2014 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, February 19, 2014.

CONSENT CALENDAR

5. SUBJECT: 2013 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission recommend that City Council accept the Santa Barbara Integrated Pest Management Strategy, 2013 Annual Report, dated March 2014.

6. SUBJECT: PROPERTY MANAGEMENT REPORT - FEBRUARY

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

COMMISSION MATTERS

7. SUBJECT: AIRPORT COMMISSION MEETING TIME

RECOMMENDATION: That the Airport Commission adopt a change in the regularly scheduled meeting time from the third Wednesday of the month at 7:00 p.m. to 5:30 p.m.

ADMINISTRATIVE REPORTS

8. SUBJECT: GOLETA SLOUGH MOUTH OPENING

RECOMMENDATION: That Airport Commission receive a staff presentation on the recent storms, impact to the airfield and Goleta Slough, and preventive actions taken.

9. SUBJECT: FISCAL YEAR 2014 FEDERALLY FUNDED PROJECTS

RECOMMENDATION: That Airport Commission receive a staff presentation on the 2014 Airport Improvement Program (AIP) grant application and the 2015-2019 Airport Capital Improvement Plan (ACIP) submitted to the Federal Aviation Administration (FAA).

10. SUBJECT: FUEL FLOWAGE FEES FOR FY2015

RECOMMENDATION: That Airport Commission approve Fiscal Year 2015 aviation fuel flowage fees of \$.08 for Jet A, \$.05 for AvGas, and \$.04 for commercial carriers, per gallon of fuel sold.

11. SUBJECT: AIRLINE RATES & CHARGES FOR FY2015

RECOMMENDATION: That Airport Commission recommend approval of airline rates and charges for FY2015 including annual Airline Terminal building space square footage rate of \$94; a boarding bridge fee of \$90 per turn; and landing fee of \$3.52 per thousand pounds of gross landed weight effective July 1, 2014 through June 30, 2015.

12. SUBJECT: PROPOSED OPERATING BUDGET FOR FY 2015

RECOMMENDATION: That Airport Commission recommend approval of the proposed Fiscal Year 2015 Operating Budget for the Airport.

DIRECTOR'S REPORT

13. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Semi-annual Recruitment for City Advisory Boards
 5. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

ADJOURNMENT