

*Airport Commission*

**CITY OF SANTA BARBARA**

*Airport Staff*

Bruce Miller, Chair  
Kirk Martin, Vice-Chair

**AIRPORT COMMISSION  
AGENDA**

Hazel Johns  
*Acting Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

Craig R. Arcuri  
Patricia Griffin  
Carl Hopkins  
Karen M. Kahn  
Jim Wilson

**January 15, 2014**

**7:00 pm**

City of Santa Barbara Liaison:  
*Councilmember Randy Rowse*

City of Goleta Liaison:  
*Mayor Michael T. Bennett*



**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

## **NOTICES**

2. That the Lease Review Subcommittee met on Friday, January 9, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Friday, January 10, 2014 at 4:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, December 18, 2013.

## **CONSENT CALENDAR**

5. SUBJECT: LEASE AGREEMENT – MARBORG INDUSTRIES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Marborg Industries, Inc., a California Corporation, for 3,300 square feet of unpaved, fenced land at 125 Kenneth Roberts Road, at the Santa Barbara Airport, effective January 1, 2014, for a monthly rental of \$495.

6. SUBJECT: PROPERTY MANAGEMENT REPORT - DECEMBER

RECOMMENDATION: That Airport Commission receive the December Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

## **COMMISSION MATTERS**

7. SUBJECT: ELECTION OF OFFICERS AND SUBCOMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make subcommittee assignments.

## **ADMINISTRATIVE REPORTS**

8. SUBJECT: EXCLUSIVE LISTING AGREEMENT WITH RADIUS GROUP COMMERCIAL REAL ESTATE, INC. FOR AIRPORT PROPERTIES

RECOMMENDATION: That Commission receive a report on the Exclusive Listing Agreement with Radius Group Commercial Real Estate, Inc. for real estate broker services to lease Airport property located at 6010 Hollister Avenue and 521 Norman Firestone Road, effective upon approval, with compensation estimated at \$64,000 for the Hollister property and \$103,500 for the Firestone Road property as determined based on ultimate lease term and rental rates.

9. SUBJECT: LEASE AMENDMENT AGREEMENT – LA PATERA INVESTORS, LP

RECOMMENDATION: That the Airport Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement with La Patera Investors, L.P., a California Limited Partnership, amending Article XXIII, Subletting and Assignment of Lease Agreement No. 19,067, as amended, to allow encumbrance of the leasehold by an approved Mortgagee.

10. SUBJECT: PRESENTATION – SECURITY DIVISION'S ROLES AND RESPONSIBILITIES

RECOMMENDATION: That Airport Commission receive a staff presentation on the Security Division's roles and responsibilities.

## **DIRECTOR'S REPORT**

11. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan
  4. Airline Terminal Public Arts Program
  5. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

## **ADJOURNMENT**